

ABSTRACT OF THE DISCLOSURE

In an electronic document circulating method of circulating an electronic document having a plurality of data blocks to a plurality of workers, a data block in a document is encrypted by using an encrypting key corresponding to a certain worker, and a document having the encrypted data block is transmitted and received over a network. A time necessary for encrypting and decrypting an electronic form may be reduced. The encrypted data block in the document is decrypted by using a decrypting key corresponding to a specific worker, and it is determined how to display the data block and execute a processing in response to whether or not the encrypted data block is decrypted correctly or the existence of the data block.